

**POTTER TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**March 21, 2022**  
**124 Short Road, Spring Mills, Pennsylvania**

**ATTENDED BY:**

**BOARD:** Dick Decker, Chair  
Jacob Tanis, III, Vice-Chair  
Melvin Dutrow  
Dennis Foust  
Glenn Roth

**STAFF:** David Boliek, Public Works Superintendent  
Lisa Kroner, Secretary/Treasurer  
Robert Rayman, Solicitor

**ATTENDEES:** Matt Spigelmyer, Ellen Kline, Aaron Smith, Kim Domin

**CALL TO ORDER:**

Chair Decker called to order the March 21, 2022, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

**PUBLIC COMMENT**

Matt Spigelmyer and Ellen Kline discussed possible expansion of Transducer Works in the Commercial District.

**SPECIAL PRESENTATION**

DBRA ENTERPRISES, L.P. SUBDIVISION – FINAL PLAN - Aaron Smith, Engineer with Century Engineering, requested a waiver of the Streets and Sidewalks ordinance which states cul-de-sacs shall not exceed 750 feet in length. The waiver would allow a private cul-de-sac street length of 1145.16 feet. After discussion the request was tabled until the Township Engineer reviews and submits his comments. The Board does not allow conditional approvals.

**CONSENT AGENDA**

Mr. Foust made a motion to approve the minutes of the March 7, 2022, Regular Meeting, payment vouchers and February 2022 Financial Report. Mr. Dutrow seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

**COMMITTEE REPORTS**

- A. Planning Commission
  - Meeting minutes of February 22, 2022 were distributed.
- B. Parks and Recreation Board
  - Meeting minutes for February 9, 2022 were distributed.

**SOLICITOR REPORT**

Solicitor Rayman expressed interest by outside parties to develop solar projects in the Agricultural District and other areas. The Planning Commission should be tasked with composing a draft solar ordinance.

## **STAFF REPORTS**

### *Public Works Superintendent –*

- Snow fence is being removed from locations throughout the township. Projects for spring & summer are being organized.

### *Secretary / Treasurer –*

- A Risk Management & Insurance Proposal for insurance coverage April 1, 2022 to March 31, 2023 was reviewed. Mr. Dutrow made a motion to approve the renewal proposal submitted by EMC, and decline coverage through Selective Insurance. Motion seconded by Mr. Roth. **Vote in favor was unanimous. 5-0.**
- Caleb Vinnedge, member of the Boy Scout Troop 24 from Bellefonte, submitted approval for an Eagle Scout project at Colyer Lake. The request is to construct and install a bench/kiosk at the lake. Mr. Dutrow offered a motion to support and approve the request for Caleb's Eagle Scout Project. Motion was seconded by Mr. Foust. **Vote in favor was unanimous. 5-0.** The PA Fish and Boat Commission will be provided a letter of approval from the Board of Supervisors.
- A sample resolution of the America250PA Resolution was provided by PSATS requesting municipalities to approve the commemorative resolution at an April board meeting. Item tabled until April 4, 2022.

*Zoning – No report provided.*

## **OLD BUSINESS**

- Centre Hall-Potter Sewer Authority meeting minutes from March 9, 2022 were provided to the Board. Mr. Decker discussed the conversation at the CHPSA meeting regarding Potter Township's request for them to assume the role of operations and testing of the Potters Mills and Country Club Park sewer systems. Follow-up questions presented by the CHPSA Board will be addressed in writing by Mr. Decker.

## **NEW BUSINESS**

- Chair Decker requested the appointment of Karl Eysenbach to fill a vacancy on the Zoning Hearing Board. Mr. Foust made a motion to approve the appointment of Karl Eysenbach as a member of the Zoning Hearing Board for a five year term. Motion seconded by Mr. Dutrow. **Vote in favor 5-0.**
- A quote was received to print and install new graphics on an existing wall sign at Potter Athletic Complex. Mr. Decker made a motion to approve the project at quoted price of \$645.00. Motion seconded by Mr. Dutrow. **Vote in favor was unanimous 3-2.** Mr. Tanis and Mr. Roth voted no.

Mr. Decker made a motion to recess the meeting at 7:50 p.m. to begin an Executive Session regarding personnel matters. Mr. Tanis seconded the motion. Mr. Decker made the motion to close the Executive Session and reopen the regular meeting. No decisions were to be made as a result of the Executive Session.

## **ADJOURNMENT:**

Mr. Foust made a motion to adjourn the regular meeting at 8:30 p.m. Motion seconded by Mr. Tanis. **Vote in favor was unanimous.**

## **BOARD / STAFF OTHER MATTERS** (Informational – Review and/or Action, as Needed)

- None

Respectfully submitted,

*Lisa A. Kroner*

Lisa A. Kroner, Township Secretary  
Potter Township Board of Supervisors