

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
January 17, 2022
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jacob Tanis, III, Vice-Chair
Melvin Dutrow
Dennis Foust
Glenn Roth

STAFF: David Boliek, Public Works Superintendent
Robert Rayman, Solicitor

CALL TO ORDER:

Chair Decker called to order the January 17, 2022, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENT

No public comment offered.

CONSENT AGENDA

Mr. Foust made a motion to approve the minutes of the January 3, 2022, Reorganization Meeting and January 3, 2022 Regular Meeting, payment vouchers and December 2021 Financial Report. Mr. Roth seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORTS

- A.** Planning Commission
 - Meeting minutes of December 28, 2021 were distributed.
- B.** Parks and Recreation Board
 - Report on status of tree removal at Potter Run Park.
 - Requested additional parking spaces at Potter Run Park.
 - Request to begin construction of walking trail at 286 Sinking Creek Road (Dump Woods)
- C.** Penns Valley EMS
 - Mr. Foust gave report

SOLICITOR REPORT

Earlstown Solar, LLC has withdrawn their appeal of the Condition Use Hearing decision. Upon withdrawal of this appeal, the matter has ended.

STAFF REPORTS

Public Works Superintendent –

The 2005 International 4300 Dump truck requires a rebuild of the motor.

Mr. Dutrow offered a motion to amend the agenda to discuss the limit on expense to rebuild the motor.

Motion seconded by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

After discussion on options for repairing the motor or replacing the truck altogether, Mr. Dutrow offered a motion to approve a rebuild of the motor, with a warranty, in the amount not to exceed \$25,000.00. Motion seconded by Mr. Roth. **Vote in favor was unanimous. 5-0.**

Secretary / Treasurer –

- The 4th quarter Right-to-Know Request Report submitted and reviewed. Three requests were received.
- March 1st is the deadline for the 2022 Spring Newsletter. Distribution date estimated to be April 1st.
- Ms. Kroner’s Notary Commission expires July 2022. The cost of renewal is \$560. The notary service is used for Township business and as a free service to the public. The Board unanimously declined the renewal of the Notary Commission.

Zoning Officer –

- No new report.

OLD BUSINESS

No old business for discussion.

NEW BUSINESS

John Smith presented a proposal for the mowing and upkeep of Potter Run Park for 2022. His proposal includes mowing the park (including sewer plant side of park), spring cleanup and re-mulching if Potter Township provides the mulch. Mowing will be done on an as needed basis at \$60.00 per hour. Mr. Tanis made a motion to accept the proposal from John Smith to provide maintenance at Potter Run Park for 2022 at a cost of \$60.00 per hour. Motion seconded by Mr. Roth. **Vote in favor was unanimous. 5-0**

Gregg Township has provided a copy of Ordinance 2021-12-9 declaring their intention to withdraw from its involvement with Tri-Municipal Park no later than December 31, 2022. No further action is necessary at this time by Potter Township.

BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

- Centre Hall Fire Company Meeting Minutes – December 14, 2021. Information only.
- PSATS Youth Award Contest – Deadline March 1, 2022. Information only.

ADJOURNMENT:

Mr. Tanis made a motion to adjourn the regular meeting at 9:00 p.m. Motion seconded by Mr. Dutrow. **Vote in favor was unanimous.**

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
Potter Township Board of Supervisors