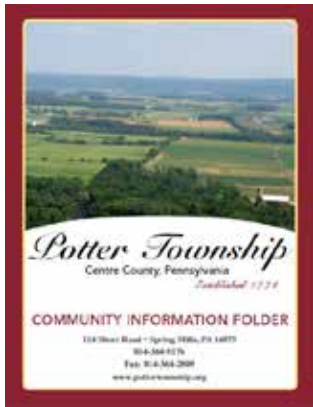


Potter Connections

OFFICIAL NEWSLETTER OF POTTER TOWNSHIP

July 2021

Welcome to Our Community!



We are excited to provide our citizens with this informational guide created exclusively for our beautiful community.

The folders are distributed to new residents and property owners as a community outreach. The folders are perfect for establishing communication and providing a permanent reference guide.

Information about our community as well as advertisements from local businesses are included in the folders.

These advertisements introduce residents to businesses and encourage consumers to shop locally, as well as establish new relationships and strengthen current associations with our residents.

To obtain a folder full of information, please contact us by calling our office at 814-364-9176 or send us an email at: secretary@pottertownship.org

If you are new to Penns Valley, stop by our office and say hello! We would love to meet you, answer any questions you may have and welcome you to our wonderful community!

Potter Township Parks & Recreation

NATIONAL NIGHT OUT
2021
POLICE-COMMUNITY PARTNERSHIPS

August 3, 2021
6:00—8:30 p.m.
Potter Athletic Complex
150 Summer Lane, Centre Hall

FREE Admission
Police Demos, Kids Activities, Resources,
Giant Ice Cream Sundae, Food, Fun

Robber Duckie Scavenger Hunt
Please no early duck hunting

THE GENERAL ELECTION IS SCHEDULED FOR TUESDAY, NOVEMBER 2nd

Potter Township provides two polling places for residents:

Precinct 70 • Centre Hall Lions Club • 153 East Church Street, Centre Hall

Precinct 71 • Potter Township Supervisors Building • 124 Short Road, Spring Mills

The polls are open between the hours of 7am and 8pm

New voters must show identification the first time they vote in a new district.

If you are unsure which voting district you have been assigned to, want to register to vote or have questions regarding the voter registration system in Centre County, contact the Centre County Voter Registration Office at 814-355-6703 or visit centrecounty-pa.gov



The Potter Township Office: 124 Short Road, Spring Mills, PA 16875
814-364-9176 • Visit us at www.pottertownship.org



- **Thursday August 12 Storytime in the Park 7PM**
- **Thursday October 7 Storytime in the Park 7PM**

All children are invited to this story time event at Potter Run Park (106 Way Lane, Spring Mills). Please bring your own lawn chair or blanket.



The Happy Valley Adventure Bureau (HVAB), in partnership with the Centre County Board of Commissioners, announced \$461,300 in Tourism Grant funding for 48 projects that encourage visitation and overnight stays in Happy Valley, and enhance tourism assets.

Potter Township is thrilled to be selected as one of the recipients of the 2021-2022 Tourism Grant in the amount of \$6,000.00. The grant application submitted was to assist with the renovations to the Potter Athletic Complex's most important element – the two baseball fields – the centerpiece of the park. These renovations include grading, drainage, big-roll sod, and Fieldsaver to repair the fields and correct safety issues for both ball rolling and footing. These renovations will provide a starting point for permanent, long term solutions.

- **Sunday October 31 Safe Trick or Treat Night 6PM - 8:00PM**

Potter Township and Centre Hall Borough annual trick-or-treat night. Please turn on your porch light if you would like trick-or-treaters to visit.



ZONING PERMITS

Potter Township requires permits for most new construction, additions, installation and some remodeling and repairs. Some projects may only require a zoning permit; other projects may require both a zoning permit and a building permit. Please contact Chris Dobson, Zoning Officer, at 814-364-9176, ext. 102, prior to construction with any questions you may have.

All applications for zoning permits shall be granted or denied by the Zoning Officer within 30 days from the date of receipt of the application and payment of all required fees. Please keep this in mind when planning your projects. A zoning permit is valid for a twelve-month period from the day of issuance.

Do you work from home? The Potter Township Zoning Ordinance regulates home occupations. Please contact the Zoning Officer for the appropriate approvals prior to starting your business or to see if a permit is required.

Accessory structures, including small sheds, pergolas, and greenhouses do require a Zoning permit.

Swimming pools must be maintained in a clean and sanitary condition and kept in good repair. All pools holding more than 30 inches of water, either permanent or portable, require a permit.

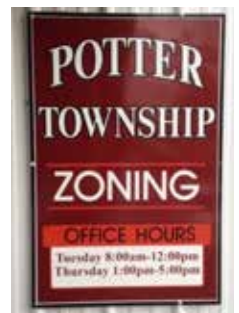
Fences do not have a set-back and may be installed at or near the property line. It is advisable to install with a mow line to permit owner to work on the fence without trespassing on the neighbor's property.

New driveways do require a permit. Driveways must meet sight distance and storm water management requirements. Contact the Public Works Department with any questions or to begin the application process

Sign permits may be required based on the type of sign. Please check with the Zoning Officer prior to purchasing and installing your sign. Permits are not required for yard sales.

Any work on septic systems does require permits. Contact the Township Sewage Enforcement Officer, Stan Wallace, for details and instructions.

Potter Township does not have a burn ordinance. Burning of tires, pressure treated lumber, upholstered furniture, plastics and other toxic materials, are prohibited by the Department of Environmental Protection. When doing any open burning, please be considerate of your neighbors. Report large controlled burns to Centre County Non-Emergency 911 at 1-800-479-0050.



All applications are available online at pottertownship.org.

BRANCH AND LIMB COLLECTION



October 4th and 5th, 2021

Residents must call the Township Office prior to 12NOON on Thursday, September 30th to schedule their pickup.

Please Note: This is a one-time only fall collection.

Collection Guidelines

- Brush must be piled with the ends of limbs laying in the same direction, preferably pointing toward the road.
- Mixed or tangled piles will not be picked up.
- Maximum diameter of limbs is 6 inches.
- Do not tie brush in bundles.
- Crews will spend no more than 15 minutes at one property.
- Equipment limitations require that brush must be separated from leaves and other debris. *Leaf collection is not an available service.*

Stumps, old firewood, garden plants, ornamental grasses, and construction material will *not* be picked up.



Potter Township owns a large parcel of land at 286 Sinking Creek Road known locally as “the dump woods”. This area has been used for many years by hunters searching for wild game, enthusiasts collecting mushrooms and those wishing to enjoy a nice leisurely stroll through the woods.

The property is posted by Potter Township and a **Waiver of Liability** form must be signed and on record in the municipal office for the privilege to hunt and/or enter upon the property for general liability purposes. Hunting applications require a current PA Hunting License. General Liability applications require a valid photo ID. There is no cost for the township issued permits which expire annually on June 30th.

TAX OFFICE – FALL HOURS

The deadlines to pay the County and Township taxes are as follows:

September 15th - 3:00 PM - 5:30 PM (*last day at discount*)

November 15th - 3:00 PM - 5:30 PM (*last day at face*)

December 31st - 12:00 noon - 3:00 PM (*last day to pay*)

The tax office is closed on weekends and holidays. To schedule an appointment outside of these days/hours, please call 814-364-1331 or email wolf@pottertownship.org.

When paying your Real Estate taxes and/or Per Capita taxes with a check, the check should be made payable to: **Potter Township Tax Collector**. Checks made payable to anything other than Potter Township Tax Collector cannot be accepted and will be returned to you.

- Please notify the tax collector of any address change as quickly as possible

- Tax bills are not forwarded

- Non-receipt of a tax bill does not excuse the taxpayer from payment responsibility

Tax bills not paid in full by December 31st become delinquent and subject to additional penalties.

PLEASE NOTE: Personal checks for the payment of real estate taxes will not be accepted after December 15th for the payment of real estate taxes due in that calendar year. Payments must be made by certified or cashier's check, money order, or cash from December 15th to December 31st.

ILLEGAL DUMPING

****FREE GARBAGE AND RECYCLING COLLECTION FOR ONE YEAR****

Interested in getting one year's worth of free service for your residence from your favorite hauler? Then help us identify who's responsible for the illegal dump site of the month. If your tip leads to a successful prosecution, we'll pay your hauler's bill for an entire year (residential service only).



Watch our website and Facebook page for our “dump of the month” and help us keep Centre County and your neighborhood clean and green!

Contact us via our illegal dump hotline 1 800 605-6649. You can report tips on our site of the month, or suggest a site of the month that you've discovered.

And remember, if you hire someone to clean your garage or do some landscaping such as tree removal, ask where they intend to dispose of what they collect and insist on documentation to support their response.

The June Illegal Dump Site of the Month was located on



CENTRE COUNTY RECYCLING & REFUSE AUTHORITY

Black Hawk Road
in Potter Township.

The Potter Township Office
124 Short Road
Spring Mills, PA 16875

PRST STD
U.S. POSTAGE
PAID
State College, PA
Permit No. 21



Beginning August 1, 2021, Potter Township will accept credit cards and e-check payments online, at the counter through a card reader, as well as over the phone. Online payments will be integrated into our website (electronic check or credit/debit card). Customers will be responsible for an additional User Fee of 2.5%.

Recurring ACH payments are an option for regularly scheduled charges to your checking/savings account such as monthly sewer and water service. You will be charged the designated fee for utilities each billing period.

DROP BOX AVAILABLE

Residents who wish to drop off their utility payments or permit applications after hours are welcome to use the drop box. The box is located next to the front entrance of the Administration Office.

Please clearly mark the envelope to indicate who the item is for.



Currently, there is a **vacancy on the Planning Commission**. The Planning Commission meets at 7:00 p.m. on the 2nd & 4th Tuesday. The Planning Commission makes decisions on the development of land use regulation, like zoning, subdivision and land development. They also consider public safety issues, such as water quality of streams and groundwater; they look at commercial development; evaluate the type and amount of signage; and, generally, plans for the future of the community. If you are interested in serving on the Potter Township Planning Commission, please fill out and submit an application.

