

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
April 19, 2021
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jacob Tanis, III, Vice-Chair
Melvin Dutrow
Karl Eysenbach
Dennis Foust

STAFF: Lisa Kroner, Township Secretary/Treasurer
David Boliek, Road Superintendent
Robert Rayman, Solicitor

CALL TO ORDER:

Chairman Decker called to order the April 19, 2021, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENTS: None

PUBLIC HEARING:

At 7:15 pm, Chair Decker recessed the regular meeting to begin the public hearing regarding the Cable Franchise Agreement with Atlantic Broadband (Penn) LLC. Solicitor Rayman began the hearing by reading proposed **Ordinance O-2021-03**, and offered a time for public comment. No public comments were offered. The hearing was turned back over to Chair Decker.

Chairman Decker closed the public hearing and re-opened the regular meeting. No questions or discussion on the amendment. Mr. Tanis made a motion to adopt Ordinance O-2021-03 Approving Cable Franchise Agreement with Atlantic Broadband (Penn) LLC. Second by Mr. Foust. **Vote in favor was unanimous. 5-0**

***AN ORDINANCE APPROVING THE CABLE FRANCHISE AGREEMENT
WITH ATLANTIC BROADBAND (PENN) LLC***

BE IT ENACTED AND ORDAINED by the Board of Supervisors of the Township of Potter, Centre County, Pennsylvania, and it is hereby enacted and ordained by the authority of the same to execute and adopt the non-exclusive Cable Franchise Agreement with Atlantic Broadband (Penn) LLC, a copy of which is attached hereto.

This Ordinance shall be effective upon enactment.

CONSENT AGENDA

Mr. Foust made a motion to approve the minutes of the April 5, 2021 Regular Meeting and Payment Vouchers as presented. Mr. Tanis seconded the motion. Mr. Foust made a motion to approve the March 2021 Financial Report. Motion was seconded by Mr. Eysenbach. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORTS

- A. Planning Commission
 - Meeting Minutes from March 23, 2021, were distributed.
- B. Parks & Recreation Board
 - Meeting Minutes from March 10, 2021, were distributed
- C. Penns Valley EMS
 - Continued work on revision to by-laws

SOLICITORS REPORT:

- Solicitor Rayman reviewed the current Amusement Ordinance and confirmed that Amusement Tax is not collected on participant registration fees.
- Proposed amendments to the Sign Ordinance are being discussed. The Board wishes to table this item at this time. Mr. Foust offered a motion to engage Solicitor Rayman with reviewing the current ordinance and propose a possible amendment to the section relating to billboards. Motion seconded by Mr. Tanis. Mr. Foust offered a motion to notify the Planning Commission that their work on revisions to sign ordinance shall be put on hold. Motion seconded by Mr. Tanis. **Vote in favor was unanimous. 5-0.**
- The U.S. Board on Geographic Names has received a proposal recommending an unnamed 0.9 mile long tributary of Muddy Creek in Centre County be named Brown Run. The name would commemorate Harold Brown (1927-1991), who in 1972 purchased and farmed the property to the east of the stream. Mr. Tanis made a motion to recommend approval of the proposed name, Brown Run, for the tributary that heads in Potter Township and flows into Gregg township. Mr. Eysenbach seconded the motion. **Vote in favor was unanimous. 5-0.**
- Discussion commenced on employees using personal vehicles for traveling to training sessions. Mr. Decker suggested requiring any employee or elected official using their personal vehicles for training submit the Declarations Page from their personal insurance plan. Motion seconded by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

STAFF REPORTS:

Public Works Superintendent -

- Equipment Report – Status of repairs, etc.
- Roadwork planned includes crack sealing, Bloom Road culvert and swale improvements
- After further discussion on sale of 5095 John Deere Tractor mower, Mr. Foust made a motion to keep and not sell the tractor mower. Motion seconded by Mr. Tanis. **Vote in favor was unanimous. 5-0.**
- Mr. Tanis made a motion to keep the sweeper in inventory. Motion seconded by Mr. Foust. **Vote in favor was unanimous. 5-0.**
- Country Club Park Water and Sewer Facilities operating under normal conditions
- Potters Mills Sewer operating under normal conditions
- Bloom Road Sewer – Three connections have been completed bringing the official plant start date of 4-16-2021. Generator commissioning and training completed.
- Meeting with Centre County Conservation District to review site for possible Dirt/Gravel project.
- David will contact PennDOT about erosion along SR 192 at Tri-Municipal Park.
- Bloom Road- PennDOT rebuilt the road and it is too narrow. Working with PennDOT to correct.

Secretary / Treasurer

- The Zoning Hearing Board has a vacancy for a member to serve as the alternate.

OLD BUSINESS

Mr. Tanis communicated with Scott Burk about spraying at the Potter Athletic Complex.

NEW BUSINESS

- Tri-Municipal Park, Inc. has requested the budgeted contribution for 2021 from each municipality Mr. Dutrow offered a motion to provide the allotment as requested. Second by Mr. Foust. **Vote in favor was unanimous. 5-0**
- Fair Districts PA has requested that municipalities contact their legislators regarding Legislative and Congressional Redistricting Act Proposal. Mr. Foust proposed a motion to provide correspondence supporting fair redistricting for both sides. Second by Mr. Decker. **Vote in favor was unanimous. 5-0**
- 2021 EMS Week Proclamation presented. Board of Supervisors proclaim the week of May 16-22, 2021, as *Emergency Medical Services Week, "Caring for Our Communities"*. Motion offered by Mr. Tanis. Second by Mr. Foust. **Motion carried unanimously**
- Mr. Decker suggested purchasing hand sanitizers for Centre Hall Fire Company using money from the money being distributed as part of the American Rescue Plan. Mr. Decker offered a motion to purchase hand sanitizer pedestals with a budget set at \$200.00. Motion seconded by Mr. Foust. **Vote in favor was unanimous. 5-0**
- Chris Dobson, Zoning Officer, apprised the Board that the monthly Zoning Report is a requirement for the Centre County Addressing & Mapping Office. Any questions regarding zoning issues or permits should be directed to Mr. Dobson.

BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

- Centre Hall-Potter Sewer Authority meeting minutes March 10, 2021
- Centre County West Nile Virus Surveillance and Control
- Centre Tax Agency – 2020 Annual Report

ADJOURNMENT:

Mr. Foust made a motion to adjourn the regular meeting at 9:30 p.m. Motion seconded by Mr. Tanis. **Vote in favor was unanimous.**

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
For the Board of Supervisors