

**POTTER TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**December 30, 2020**  
**124 Short Road, Spring Mills, Pennsylvania**

**ATTENDED BY:**

**BOARD:** Dick Decker, Chair  
Jake Tanis, Vice-Chair  
Dennis Foust  
Karl Eysenbach  
Melvin Dutrow

**STAFF:** Lisa Kroner, Township Secretary/Treasurer

**CALL TO ORDER:**

Chair Decker called to order the December 30, 2020, Special Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

**PUBLIC COMMENTS:**

No public comments.

**CONSENT AGENDA**

Mr. Foust made a motion to approve the minutes of the December 7<sup>th</sup> and December 21st regular meetings. Mr. Eysenbach seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

**UNFINISHED BUSINESS:**

**Resolution #R-2020-11**, adopting the 2021 Budget was presented for approval. Mr. Tanis made a motion to adopt Resolution #R-2020-11, adopting the 2021 Budget as advertised. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

**POTTER TOWNSHIP**  
**CENTRE COUNTY, PENNSYLVANIA**  
**RESOLUTION NO. R-2020-11**

*A RESOLUTION OF THE TOWNSHIP OF POTTER, CENTRE COUNTY, ADOPTING THE  
2021 BUDGET*

**WHEREAS**, Potter Township is a Township of the Second Class, and;

**WHEREAS**, the Township is required by the Second Class Township Code to adopt a budget before the end of the year, and;

**WHEREAS**, a proposed budget was adopted on December 4, 2020; the proposed budget was advertised; and a public hearing was held on December 30, 2020;

**NOW, THEREFORE, BE IT RESOLVED** that Potter Township Board of Supervisors hereby adopts a Budget for the year 2021- providing for \$1,894,375 in total revenues and \$1,892,925 in total expenditures. An amount of \$1,450 will increase reserves, providing an ending combined balance of \$1,095,995. Additional budget detail is provided in the 2021 Budget document made a part hereof by reference.

The 2020 Fee Schedule was reviewed for discussion on any changes to be made for 2021. The 2021 Fee Schedule will be finalized and adopted at the Organization Meeting on January 4, 2021.

**NEW BUSINESS:** An insurance claim was filed with Employers Mutual Casualty Insurance Company for wind damage sustained on July 19, 2020, at Potter Athletic Complex. A Proof of Loss was presented for full cost of repair or replacement totaling \$12,295.39. Mr. Tanis offered a motion to approve the Proof of Loss as presented and authorize Chair, Mr. Decker to sign. Motion seconded by Mr. Foust. **Vote in favor was unanimous. 5-0.**

**ADJOURNMENT:**

Mr. Foust made a motion to adjourn the special meeting at 8:15 p.m. Motion seconded by Mr. Tanis. **Vote in favor was unanimous.**

Respectfully submitted,

*Lisa A. Kroner*

Lisa A. Kroner, Township Secretary  
For the Board of Supervisors