

**POTTER TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**July 20, 2020**  
**124 Short Road, Spring Mills, Pennsylvania**

**ATTENDED BY:**

**BOARD:** Dick Decker, Chair Karl Eysenbach  
Jake Tanis, Vice-Chair Dennis Foust  
Melvin Dutrow

**STAFF:** Lisa Kroner, Township Secretary/Treasurer  
David Boliek, Public Works Superintendent  
Robert Rayman, Solicitor

**GUESTS:** Jan Galt Jeanine Page Dann Cornali  
James Kerlin Lori Lettiere Ron Grove  
Lisa Moir Andy Moir Cindy Foust  
Ben LaParne Lt. Steve Daniel

**CALL TO ORDER:**

Chair Decker called to order the July 20, 2020, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

**PUBLIC COMMENTS:**

Lieutenant Daniel of the PA State Police, Bellefonte barracks, apprised the board of the service calls and statistics for 2020. Overall the call volume decreased due to the Covid-19 pandemic and Governor Wolf's Stay-at-Home Order. Attendees expressed concerns regarding speeding in several locations throughout the Township. Dann Cornali requested a speed limit reduction study on SR 45.

**CONSENT AGENDA**

Mr. Foust made a motion to approve the minutes of the July 6, 2020 meeting. Mr. Foust offered a motion to approve the June Financial Report. Mr. Dutrow offered a motion to approve the payment vouchers & Check Detail Report. Motions seconded by Mr. Tanis. **All motions for Consent Agenda items were carried unanimously.**

**SOLICITOR:**

The Board wishes to task Solicitor Robert Rayman with review of the Zoning Ordinance and offer suggestions and changes to same. Mr. Foust made a motion to authorize Solicitor Rayman to review and offer suggestions and changes to the Zoning Ordinance. Motion seconded by Mr. Tanis. **Vote in favor was unanimous.**

Solicitor Rayman asked the Board for a vote on the Conditional Use Application submitted by Earlsytown Solar, LLC. Mr. Dutrow made a motion to deny the Conditional Use Application submitted by Earlsytown Solar, LLC for the development and construction of a ground mounted,

photovoltaic solar energy facility at 541 Smith Lane. Mr. Tanis seconded the motion. **A vote was taken and application was unanimously denied.**

*VOTE:*

<i>Dick Decker</i>	<i>No</i>
<i>Jacob Tanis, III</i>	<i>No</i>
<i>Dennis Foust</i>	<i>No</i>
<i>Karl Eysenbach</i>	<i>No</i>
<i>Melvin Dutrow</i>	<i>No</i>

### **COMMITTEE REPORTS**

- A. Planning Commission – June 30<sup>th</sup> meeting minutes distributed
- B. Parks & Recreation Board – May 13<sup>th</sup> meeting minutes distributed
- C. Tri-Municipal Park – A video of frisbee golf course will soon be available online
- D. Penns Valley EMS – Financial reports were submitted.

### **STAFF REPORTS:**

*Public Works Superintendent –*

The Dirt and Gravel project on Decker Valley Road has been completed. Berm work and stone placement finished. The chipper and mower are malfunctioning at the time. The storm last evening brought down 30+ trees on township roads. Storm also caused damage to ballfield fences and batting cage at Potter Athletic Complex.

*Secretary/Treasurer –*

The second quarter Right-to-Know Request report was reviewed.

All preliminary 2021 budget requests by township staff, boards and commissions are due to the office by August 1<sup>st</sup>.

### **UNFINISHED BUSINESS:**

Chairman Decker announced an Executive Session was held at 6:00 pm this evening to discuss legal matters.

### **NEW BUSINESS:**

Dave Kronenwetter, electrical contractor for Potters Mills Sewer Project, submitted payment application #4 (Final) in the amount of \$5,615.55 for approval. Mr. Tanis made a motion to conditionally approve payment application #4 for Dave Kronenwetter and that the check for payment not be released until SEDA-COG funding requirements are met. Motion seconded by Mr. Foust. **Vote in favor was unanimous. 5-0.**

A revised Sewage Facilities Panning Module for Emily Zimmerman was submitted for approval. Mr. Dutrow made a motion to conditionally approve upon review and approval by Potter Township Planning Commission and to authorize Chairman Decker to sign out of meeting. Motion seconded by Mr. Tanis. **Vote in favor was unanimous.**

PennDOT's improvements on SR 322 to extend the mainline and construct a western interchange and service roads, has identified a need for drainage facilities in the project. PennDOT Agreement #02E029– Right-of-Entry, Maintenance, Drainage Facilities & Kiosk was presented for approval. Resolution R-2018-13 previously authorized execution and attestation of this agreement. Mr. Foust moved to approve execution of the agreement, signed by Chair Decker out of meeting. Motion seconded by Mr. Eysenbach. **Vote in favor was unanimous.**

Review and approval of a job description for an Administrative Secretarial Assistant was tabled until August 3<sup>rd</sup> meeting.

**ADJOURNMENT:**

Mr. Foust made a motion to recess the meeting at 7:56 p.m. Mr. Tanis seconded the motion. **Motion carried unanimously.**

Respectfully submitted,

Lisa A. Kroner  
Township Secretary/Treasurer