

**POTTER TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**March 2, 2020**  
**124 Short Road, Spring Mills, Pennsylvania**

**ATTENDED BY:**

**BOARD:** Dick Decker, Chair  
Melvin Dutrow  
Karl Eysenbach  
Dennis Foust  
Jake Tanis, Vice-Chair

**STAFF:** Lisa Kroner, Township Secretary/Treasurer  
David Boliek, Public Works Superintendent

**CALL TO ORDER:**

Chair Decker called to order the March 2, 2020, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

**PUBLIC COMMENTS:**

None

**CONSENT AGENDA**

Mr. Foust made a motion to approve the minutes of the February 17, 2020, with correction of John Deere Boom Arm Mower rental cost being \$7,800.00 rather than \$11,000.00. Mr. Tanis seconded the motion. **Motion carried unanimously.**

**COMMITTEE REPORTS**

- A. Planning Commission – No new report.
- B. Parks & Recreation Board –A quote was presented for a sign at Potter Athletic Complex. Mr. Decker will meet with the representative for Lance and Ellen Shaner regarding their approval of sign. Port-a-potties will be rented beginning in April if the regular bathrooms are not usable.
- C. Discussion on maintenance crew mowing the PAC facility versus paid contractors. Discussion on purchase of a zero turn mower for use at parks.
- D. Tri-Municipal Park – Trees will be planted in late April.

**STAFF REPORTS:**

*Public Works Superintendent –*

Meeting with Centre County Conservation District on the Dirt and Gravel Program and applying for grants.

Met with PennDOT Municipal Representative to review roads for this year's maintenance projects. Mowing with John Deere Boom Arm Mower has continued with crews working 10 hours a day.

Utility Worker/Laborer began employment today.

*Township Secretary –*

Reminder of Conditional Use Hearing on March 16<sup>th</sup> at 7:15 pm for application submitted by Earlstown Solar, LLC.

All members of the Parks and Recreation Board, as well as volunteers working the children's activities are required to submit a Child Abuse Clearance. The Board members are in the process of applying for their clearance.

ServSafe certification is required to operate concession stand at the ballfields. A few members of the Board are willing to acquire this certification.

Application for 2019 reimbursement for enforcing the Pennsylvania Sewage Facilities Act has been completed by SEO Stan Wallace and submitted by March 1<sup>st</sup> deadline. This program has a \$1,750.00 deficit for 2019. DEP no longer provides reimbursement for 50% of program deficits.

### **UNFINISHED BUSINESS:**

Discussion on billing for vacant houses/structures in the Potters Mills Sewer area. Vacant houses and properties that were provided tanks for connections to the public sewer are required to pay each month the EDU's assigned to that location. Mr. Foust made a motion that in the event that a structure is removed, the property owner is responsible to pay the cost of tanks for any infrastructure torn down if connection provisions were in place. Mr. Eysenbach seconded the motion. **Vote in favor was unanimous. 5-0. Mr. Bierlien will pay the cost in extra cost size.**

A letter was received by Ray and Kathy Bryant petitioning the board to reduce the monthly sewer fee for their residence in the Potters Mills Sewer service area. Sewage Officer, Stan Wallace, confirmed the residence also includes an apartment, therefore there are 2EDU's.

### **NEW BUSINESS:**

An escrow was previously established maintenance/repairs of the sand filter that handled the sewer system for Mr. Bert Phillips & The Eutaw House. The public sewer connections have been made and the escrow is no longer needed. Mr. Tanis made a motion to return the escrow to Mrs. Freya Phillips and the bank account be closed. Motion seconded by Mr. Dutrow. **Vote in favor was unanimous. 5-0.**

### **COMMUNICATIONS TO THE BOARD**

- PennDOT Pre-Construction Conference RE: SR 0045
- US Fish and Wildlife Service – Potter Run Stream Restoration Project Centre County DrugTask Force Update

### **ADJOURNMENT:**

There being no further business to discuss, Mr. Tanis made a motion to adjourn at 8:50 PM. Second by Mr. Dutrow. **Vote in favor was unanimous. 5-0.**

Respectfully submitted,

*Lisa A. Kroner*

Lisa A. Kroner

Township Secretary/Treasurer