

# Potter Township Park and Recreation Board

## Meeting Minutes – November 12, 2019

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Board Members Present: John Smith, Tina Gearhart, Mike Troyan, Heather Shakley

Meeting called to order at 7:00 pm

Meeting minutes from October were read and accepted. Mike motioned and Tina second.

### **Public Comment:**

Lisa Kroner-Discuss November grant workshop, shared websites for advertising ideas, fee schedule

### **Old Business:**

#### **Review of Shaner Tour:**

- John, Tina, Heather toured facility in October to view progress/improvements made by township
- Still need to get inside to see kitchen facility

#### **Meeting Dates Set for 2020**

- Set for second Wednesday of each month
- Mike moved to accept 2020 meeting dates, Tina second **Activity Fees for 2020:**
- Vendor fee for community event: \$20-\$200 per event per use
- Registration fee for community event: \$5-\$20 per event per participant
- Above fees dependent on event held
- Lisa Kroner provided fee schedule for the township

### **New Business:**

#### **Park and Rec Logo:**

- John will forward some changes to Justin regarding the logo
- Remove basketball player, remove Centre County, add website, remove two children from tree, add baseball/soccer/mountain biker
- Will think of short “slogan” at a later date (ex. “Create your own adventure”?)
- Logo should be more colorful, need to see color variations (dark green for lettering?), brighter **Budget:**
- 2020 budget set at \$3000
- 2019 budget to be used on the following: logo, advertising pieces, canopy
- Advertising pieces should have web address to township/Parks and Rec
- (still need to have our general email address set up as well as Heather’s email address)
- John will take ideas from board members and meet with Lisa

### **Re-Naming of Shaner Complex**

- Board is brainstorming possible names for 2 fields and complex
- Tina is looking into getting Potter Township history books from PVHS to help come up with names
- Possible field name: Emery Field-pro baseball player who was born in Potter Township
- Possible Complex Name: The Potter Athletic Complex ("The PAC")

### **Possible 2020 Park and Rec Community Events:**

- Easter Egg Hunt, April 2020
- Colyer Parade, July 2020
- Library Book Reading, multiple times throughout warm months at Potter Run Park
- All dates to be determined closer to time of event **November 26, 2019 Grant**

### **Workshop**

- Lisa will be attending, possibly Mike **Potter Run Park Update:**
- Event board/kiosk will be placed at Potter Run Park by Penn Dot as part of the Route 322 project
- Little Free Library to have a sign in book (optional for participants)

Meeting adjourned at 8:50 PM

Meeting Minutes Respectfully Compiled and Submitted by Heather Shakley