

POTTER TOWNSHIP BOARD OF SUPERVISORS

Meeting Minutes

Monday, February 4, 2019

ATTENDED BY:

Board: Dick Decker, Chair
Jake Tanis, Vice-Chair
Melvin Dutrow
Karl Eysenbach
Dennis Foust

Staff: Lisa Kroner, Township Secretary/Treasurer
Budd Brooks, Road Superintendent

CALL TO ORDER

Chairman Decker called the February 4, 2019, regular meeting of the Potter Township Board of Supervisors to order at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENTS

There were no citizens present to discuss items not on the agenda.

SPECIAL PRESENTATIONS

Tom Kistler and Mark Ralston, both representing Save Colyer Lake, Inc., spoke on the 2.5 mile walking trail around Colyer Lake. There are (4) four stream crossings along the trail. Mark Ralston spoke on proposed footbridges at Colyer Lake Trail. Permitting is required by DEP & Army Corps of Engineers. A Joint Permit would be required for the footbridges. The proposed permittee would be Potter Township. Since the proposed permittee is a municipality, there would be no fee for the Joint Permit. Mr. Foust offered a motion to support and approve a pre-first priority. The previous request to install a pavilion and picnic tables has been withdrawn at this time. Mr. Kistler stated the goal is to turn the trail over to the Township by the end of 2019.

Aggregate Bid Opening for 2019

Aggregate Bids from two (2) Bidders: 1. Glenn O. Hawbaker, Inc., and 2. Hanson Aggregates were received and opened. The proposals will be reviewed for tabulation of contracted bid amounts, bid bond and compliance with requirements of the proposal. Mr. Foust moved to table official award of bid until February 18th Board meeting. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

CONSENT AGENDA

Mr. Dutrow requested the correction of reference made to contributing additional funds to Tri-Municipal Park, Inc. The minutes should read that the contribution of additional funds, would be made either through the In-Lieu-of Parks and Rec Fund or the Line of Credit (deleting mention of General Fund), with the stipulation that Centre Hall Borough and Gregg Township contribute as well.

Mr. Dutrow made a motion to adopt the January 21, 2019 meeting minutes with the revision as noted. Mr. Foust seconded the motion. **The minutes were unanimously approved with correction.**

UNFINISHED BUSINESS

Mr. Tanis moved to appoint Allen Ishler to serve on the Zoning Hearing Board. Mr. Dutrow seconded the motion. **Motion carried unanimously.**

NEW BUSINESS

West Penn Power Easement for Potters Mills Sewer Project was reviewed. This will allow West Penn Power to set a pole and take power to the sewer treatment facility. Mr. Foust made a motion to execute the easement and record at the Recorder of Deeds. Mr. Tanis seconded the motion. **Motion carried unanimously.**

A Request for Zoning Map Change has been received by Douglas, David & Daniel Wasson. The request is to have approximately 54 +/- acres rezoned from Agricultural to Commercial. Mr. Tanis moved to set a hearing date for March 18th at 7:30 pm. Mr. Foust seconded the motion. **Motion carried unanimously.**

COMMITTEE REPORTS

- A. *Penns Valley EMS*- Report of calls and financials were submitted. Act 103 of 2018 was signed by the Governor that prohibits the denial of a claim for payment for necessary emergency services rendered by a transporting EMS Agency “solely because the enrollee did not require transport or refused to be transported”.
- B. *Planning Commission* – No report. Next meeting is February 5th.
- C. *Penns Valley Regional Planning Commission* – No report.
- D. *Tri-Municipal Park, Inc.* – Board continues to work on budget and cost cutting options. A new liability insurance carrier was secured, with a significant savings in premiums. The selection of a fundraising expert will be made in the near future.
- E. *Parks & Recreation Board* – The Board will begin working on mission statement at February 12th meeting. Contact has been made with Save Colyer Lake, Inc. and discussion will follow regarding efforts and projects for the area.

STAFF REPORTS

Road Superintendent – After review of the application for 2019 Centre County Liquid Fuels Program, notice was received that funding will not be provided toward our request for purchase of a speed indicator.

The 2018 --Chapter 110 reports for Country Club Park have been submitted on DEP’s web-based system.

Generator & concrete pads are being installed at the maintenance building.
The road crew provided assistance with road icy road conditions during the house fire on Decker Valley Rd.

CCP Flow Report with January data was distributed. No questions were presented. A water supply inspection was completed at the water plant at Country Club Park.

Township Secretary – New laptops will be set up in the next week.

COMMUNICATIONS TO THE BOARD

- PSATS Township Legal Defense Partnership newsletter
- PSATS NewsBulletin

CALENDAR ITEMS

Tuesday, February 5 th	Planning Commission Meeting
Tuesday, February 12 th	Parks & Recreation Board Meeting
Monday, February 18 th	Board of Supervisors Regular Meeting
Tuesday, February 19 th	Tri-Municipal Park, Inc. Meeting

ADJOURNMENT

Mr. Decker called for adjournment. With no further business to come before the Board of Supervisors, Mr. Tanis made a motion to adjourn the meeting. Mr. Foust seconded the motion. The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Lisa A. Kroner

Lisa Kroner, Township Secretary
For the Board of Supervisors