

POTTER TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
October 15, 2018
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jake Tanis, Vice-Chair
Melvin Dutrow
Karl Eysenbach
Dennis Foust

STAFF: Lisa Kroner, Township Secretary/Treasurer
Budd Brooks, Road Superintendent
Robert Rayman, Solicitor

CALL TO ORDER:

Chair Decker called to order the October 15, 2018, Budget Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENTS:

None

CONDITIONAL USE HEARING:

Chairman Decker recessed the regular meeting and opened the Conditional Use Hearing for Smith Sweetwood VFW. Solicitor Rayman conducted the hearing.

I. Findings of Fact:

1. The applicant is VFW Smith-Sweetwood Post 9575.
2. The owner of the property is Smith-Pletcher Post 779 American Legion and by letter dated August 27, 2018, gave the applicant permission to file the application.
3. The property in question is Parcel No. 20-320-064-005. It is located in the commercial district and is currently used for commercial purposes.
4. Applicant seeks a conditional use for a social club on the first (1st) floor of the building.
5. Applicant intends to make improvements to the interior of the building.
6. The adjoining tracts are currently being used for commercial purposes.
7. Applicant anticipates no additional outdoor lighting.
8. Minimal signage identifying the club will be used.
9. Sewage service will be provided by the Centre Hall/Potter Joint Authority.
10. Applicant stated that hours of operation will be as follows:
 - (a) Sunday through Thursday: 3:00 p.m. to 11:00 p.m.
 - (b) Friday and Saturday: 2:00 p.m. to 1:00 a.m.
 - (c) Football weekends: 11:00 a.m. to 1:00 a.m.
11. Anticipated vehicles per day are 15 to 25 vehicles.
12. No outdoor entertainment is anticipated, but an annual picnic will be held.

II. Conclusions:

The application is approved. Upon the following conditions:

1. Applicant will comply with all building regulations including, but not limited to, obtaining proper permits and inspections.
2. Any outdoor lighting shall require the prior approval of the Township.
3. Hours of operation shall be limited to those hours as set forth in this Decision.
4. There shall be no outdoor entertainment.
5. Applicant shall comply with all sign regulations.
6. Applicant shall submit, and have approved, a land development plan.
7. Applicant shall obtain a Highway Occupancy Permit from PennDOT.

The conditional use application is approved this 15th day of October, 2018.

Mr. Tanis made a motion to approve the Conditional Use Application with the listed conditions. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**

Chairman Decker announced Sippel Development, Inc. was the low bidder at (\$1,859,852.00) for the General/Mechanical –Wastewater System Improvements category on the Potters Mills Central Sewer System Project. Dave Kronenwetter provided the low bid for the Electrical – Potters Mills Central Wastewater System Improvements Project with a bid of \$91,400.00. Mr. Tanis made a motion to accept and awarded the bids to Sippel Development, Inc. for General/Mechanical, and Dave Kronenwetter for Electrical. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**

Three residents of Potter Township have expressed interest in serving on the Parks and Recreation Board. Mr. Foust made a motion to appoint Heather Shakely, Ann Glaser and Mike Troyan as the first three Board Members. Second by Mr. Dutrow. **Vote in favor was unanimous. 5-0.** These members shall serve for a term of five years.

ROAD SUPERINTENDENT:

Mr. Brooks requested approval to apply for the 2019 Centre County Liquid Fuels Program to purchase a speed indicator. The cost of the unit is estimated at \$5,000-\$6,000. Mr. Foust made a motion to approve the submittal of grant application for purchase of speed indicator, and proposed contribution by the municipality. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.** Grants are due November 16th.

After hearing of no other items for discussion, the Board moved into the Budget Meeting.

State Liquid Fuels Fund- Mr. Eysenbach suggested budgeting \$50,000 each year for new equipment in the Liquid Fuels Fund rather than General Fund. Allocation for a new snow plow moved from General Fund to Liquid Fuels Fund.

Country Club Park Fund – Mr. Decker suggested the Line of Credit be used to purchase a generator for the water plant rather than allocating total cost as a line item.

Reserve Fund – Donation in the amount of \$46,000 was provided to the Penns Valley EMS in 2018. No expenses were budget for 2019.

General Fund – (Income) - Mr. Eysenbach estimates the Earned Income Tax to be increased for 2019.

(Expenses) – Mr. Eysenbach requested the Capital Purchase –Vehicles/Machines in the amount of \$50,000 for equipment and \$10,000 for a new snow plow, be crossed out to reflect the transition to the Liquid Fuels budget.

-Mr. Foust recommended decreasing the Health Reimbursement Account to \$1,500.

-The Ag Preservation allocation for 2019 will be \$10,000, same as in the past.

ADJOURNMENT:

There being no further business to discuss, Mr. Foust made a motion to adjourn at 9:15 PM. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

Respectfully submitted,

Lisa A. Kroner

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Township Secretary/Treasurer