

Potter Township Planning Commission

August 7, 2018

Members Present: Ron Grove, Karl Eysenbach, Mary Carol Frier, Tom Doman, and Mike Troyan.

Absent: Paul Sampsell and Michele Brown

Call to order: Ron Grove called the meeting to order at 7 PM.

Citizens attending:

Denny Foust and Frank Henry

- Mr. Henry presented the Fuller Sub-Division Plan for approval. Mary Carol Frier made the motion to accept the plan as presented, seconded by Karl Eysenbach. Motion passed, Ron Grove signed the documents.

Reading of the Minutes:

Minutes of the July 2018 meeting were approved. Tom Doman made the motion, seconded by Mike Troyan; motion passed.

Zoning Officers Report:

Report was distributed, 6 permits issued in June 2018

Supervisors Report:

Karl Eysenbach reported that the supervisors discussed the following at their July meeting:

- Supervisors will begin 2019 budget preparations.
- The agreement with the Centre Hall Fire Company is ready for supervisors review.
- May Carol Frier's presentation of the sign ordinance was discussed. Per her request, a task force is be set up to make adjustments to the proposed ordinance.
- The request for a zoning change in the CPI district was approved by a 3 to 2 vote.

Correspondence:

- Two Notices: July 9, 2018 and July 23, 2018 for Final Plan – Subdivision of Lands of Michael Fuller (Re-Subdivision of Lot 1RR – Plat Book 93, page 53) into Lot 1 RR-A and Lot 1RR-B, Potter Township, CCPCDO File No. 74-18
- Final Plan – Sub Division/Lot Addition of Lands of Vincenne M. Kirmss, Francis Stephen Martorana and John Charles Mortorana (Re- Subdivision of Lot 3R, Plat Book 65, page 150 into Lot 3RR and Lot 4 and Lot Addition of Lands of Michael Fuller (Lot 1R –PB 65, page 150 into Lot 1RR), Potter Township CCPCDO File No. 62-18
- Final Plan – John M. & Margaret S. Cole Subdivision – Replot of Lot 4R of Plat Book 60, page 137 into Lot 4R-A and Lot 4R-B, Potter Township, CCPCDO File No. 132-17

Old Business:

- **Water Regional Steering Committee Proposal: no action.**
- **Sign Ordinance: Awaiting response from Potter Township Supervisors regard the establishment of a task for to finalize the proposed Sign Ordinance.**

New Business:

- **Mary Carol Frier distributed a draft of the display for Grange Fair. Poster will be printed and displayed at the Grange Fair.**
- **Mary Carol Frier and Mike Troyan reminded the committee of the ground breaking ceremony for the Tri-Municipal Park is Saturday, August 11, 2018, beginning at 11 AM.**
- **Karl made the committee aware of a webinar on 8/8/18 regarding antenna systems. Mary Carol Frier will notify the township secretary that she will attend.**

Adjournment:

Mike Troyan made the motion to adjourn, seconded by Mary Carol Frier; the meeting adjourned at 8:04 PM.

Respectfully Submitted,

Cindy Foust, Secretary