

POTTER TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
October 1, 2018
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jake Tanis, Vice-Chair
Melvin Dutrow
Karl Eysenbach
Dennis Foust

STAFF: Lisa Kroner, Township Secretary/Treasurer
Budd Brooks, Road Superintendent

CALL TO ORDER:

Chair Decker called to order the October 1, 2018, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENTS:

Ann Glaser reported for Spring Creek Watershed Commission and provided meeting minutes from September 19th. They are updating the Spring Creek Watershed Master Plan.

Ms. Glaser also inquired about the Potter Township Parks and Recreation Board, and its duties. Mr. Decker listed the areas in the municipality that currently have recreation and those with potential activities.

SPECIAL PRESENTATION:

Lindsay Covalt presented the new membership pamphlets being distributed for PVEMS. Memberships will be honored by surrounding EMS companies. The Board has worked hard on conservative spending in the past year. Statistics were given for, but not limited to, memberships, employees, call/transport, insurance & self-pay, required supplies for ambulances.

Project bids were opened on October 1st for the Potters Mills Central Sewer System. Bid amounts for the Potters Mills Central Sewer System Project were announced. Three bids were received for the piping and equipment portion of the project. Six electrical bids were received. Bids will be analyzed for submittal of all requested documentation from bidders. The bid will be awarded at the October 15th meeting of the Board of Supervisors.

LIAISON REPORTS:

Emergency Management Coordinator - Sally Tanis recapped the PA State requirement that each elected official complete the NIMS (National Incident Management System) and ICS (Incident Command System) training. PSATS will be contacted to possibly schedule training in Centre County this fall or next spring.

Planning Commission – The next Board meeting is October 2nd.

Penns Valley Regional Planning Commission - Board is reviewing and discussing the Comprehensive Plan.

Tri-Municipal Park, Inc. – TMP, Inc Board of Directors passed a 2019 budget at their last meeting. Liability insurance policy was obtained. The Media Day event was held on September 27th at the park. Work by Ameron is going well and the site should soon be ready for grass seed.

SECRETARY/TREASURER REPORT:

Mr. Foust made a motion to approve the September 10, 2018 Regular Meeting Minutes as presented. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

Mr. Foust made a motion to approve the September 17, 2018 Regular Meeting Minutes as presented. Second by Mr. Eysenbach. **Vote in favor was unanimous. 5-0.**

ROAD SUPERINTENDENT:

The applications for the 2019 Centre County Liquid Fuels Grants are due November 18th.

The Board discussed the entrance and egress at 2903 Penns Valley Pike, Centre Hall, property currently owned by Smith Pletcher American Legion. The Smith Sweetwood VFW has submitted a Conditional Use Application for this property to allow the installation of a new VFW Post. The Board unanimously agreed that due to the heavy traffic in that area which is very congested at times, and in addition to the turning lanes, the current entrance and egress would not provide the safest setting for motorists. The Board suggested a relocation of the driveway to the site directly across from the Sheetz store entrance along SR 45, and all other existing entrances be closed. There should be a “No Left Turn” restriction.

Lewis Tree Service is working on Boal Gap Road cutting timber. Forestry is requiring that all timber cut must be removed from site and hauled out. They are requesting to close the road from 8am-4pm for 5 days. After discussion, the Board agreed to allow closing of road from 9:00 AM to 1:00 PM only. The road will also need bonded.

UNFINISHED BUSINESS:

The Fire Protection Agreement has been accepted in its final draft form by the Supervisors. With no additional changes to the draft from September 18th, the Board would be willing to approve and enter into the agreement, with the condition that the Governance Agreement is signed at the same time. After Centre Hall Fire Company signs the agreements, the Board of Supervisors will finalize agreements by signature and adoption at a meeting.

Mr. Eysenbach has been nominated to represent the Township on the Building Committee for the Centre Hall Fire Company. Mr. Eysenbach agreed to serve as the representative.

Confirmation has been received that the Township's application for the PA Small Water and Sewer Grant – Bloom Road, was not selected for funding.

NEW BUSINESS:

Chairman Decker announced that an Executive Session was held on September 24th to discuss personnel matters.

Mr. Tanis made a motion to declare Wednesday, October 31st from 6:00 PM to 8:00 PM as Trunk-or-Treating / Trick-or-Treating event. Second by Mr. Eysenbach.

Mr. Foust made a motion to adopt the Restate Resolution for 401(a) Defined Contribution Pension Plan as a complete restatement of the prior Plan, to be effective on October 1, 2018. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

Mr. Foust made a motion to adopt the 457 Plan Supplemental Participation Agreement, with Pennsylvania Municipalities Pension Trust, to adopt the Plan and participate therein. Second by Mr. Dutrow. **Vote in favor was unanimous. 5-0.**

Mr. Foust made a motion to adopt Restatement of Qualified Retirement Plan (457 Plan). Second by Mr. Dutrow. **Vote in favor was unanimous. 5-0.**

Centre County MPO voted at their last meeting to add the wall study project in Centre Hall, to their list of projects to sponsor.

ADJOURNMENT:

There being no further business to discuss, Mr. Foust made a motion to adjourn at 8:38 PM. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

Respectfully submitted,

Lisa A. Kroner
Township Secretary/Treasurer